



UNIVERSITY
OF BAHRAIN

Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain

Authority / Owner of Regulation: Vice President for Academic Affairs and Graduate Studies

Effective: October 23, 2013 AD



Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain

Title:	Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain
Regulation Description:	A document that includes controls for offering, developing, canceling, and temporarily suspending academic programs and courses, and the mechanisms for each of these processes in a way that ensures continuous improvement and quality of outputs.
Regulation Scope:	☒ Academic ☒ Administrative ☐ Research ☒ Student ☐ general
Regulation Status	☐ New regulation ☒ Revision of existing regulation
Approval Authority:	University of Bahrain Council
Authority / owner of Regulation:	Vice President for Academic Affairs and Graduate Studies
Approval Date:	23 October 2013 AD
Effective Date:	23 October 2013 AD
Approval Date of Last Revision:	10 March 2024 AD
Date of Next Revision:	Five years following the date of the last revision or when necessary
University Council Approval Number:	(81/2024)
Document Number:	(81/2024)
Confidentiality Classification:	Available to all
Related Documents:	Decree Law No. (12) of 1986, establishing and organizing the University of Bahrain and its amendments, the Bylaws of Faculty Members at the University of Bahrain, the Study and Examination Regulation, the Graduate Studies Regulation, quality assurance policies.



University of Bahrain Council Decision
Number (81) of (2024)
Regarding Regulations for Offering/Developing Academic Programs
and Courses at the University of Bahrain

Approval of University President / Date: 10 March 2024 AD
University Council:

Article I

The provisions of the Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain shall apply in accordance with the version attached to this decision.

Article II

The Vice President for Academic Affairs and Graduate Studies and concerned parties, each within its competence, shall implement this decision.



Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain

Content

Article (1)

1. Chapter I: General Provisions and Definitions
2. Chapter II: Offering and Developing Academic Programs
3. Chapter III: Offering and Developing Courses
4. Chapter IV: Closing or Suspending Academic Programs
5. Appendices
 1. Explanatory Tables
 2. Form for Offering a New Academic Program or Developing an Existing Academic Program.
 3. Form for the Course Plan to be Offered or Developed.
 4. Form for Closing or Suspending an Academic Program for a Specific Period.
 5. Form for Amending an Existing Academic Program.
 6. Mechanism for Offering and Developing Academic Programs and Courses at the University of Bahrain



Chapter I

General provisions and Definitions

Article (1)

This regulation is called the “**Regulations for Offering/Developing Academic Programs and Courses at the University of Bahrain**”.

Article (2)

The provisions of this Regulation shall apply to academic programs and courses in the undergraduate level and to postgraduate programs in the absence of special provision.

Article (3)

Academic programs shall be reviewed periodically, within a period not exceeding five years from the date of their approval or development. The provisions applicable to academic programs regarding their release, development, closure, or suspension apply to specialized sub-programs as well.

Article (4)

When offering a new course, university regulations regarding course title, number, and code must be followed, taking into account the ascending order of course numbers at the university level.

Article (5)

The following words and phrases shall have the meanings assigned to them, unless the context requires otherwise.

Definitions

Law:	Decree Law No. (12) of 1986, establishing and organizing the University of Bahrain and its amendments.
University:	University of Bahrain.
University Council:	Council of the University of Bahrain.
College Council:	Council of the relevant college.
Department Council:	Council of the relevant department.



President:	President of the University of Bahrain.
Vice- President:	Vice President for Academic Affairs and Graduate Studies.
Dean:	The dean of the relevant college or their equivalent.
Head of Department:	The head of the relevant academic department.
Concerned Authority:	The entity or official authorized to make decisions regarding the implementation of this Regulation.
Undergraduate:	Diploma, associate diploma, or bachelor's degree programs following a high school diploma or its equivalent.
Postgraduate:	Higher diploma, master's, and doctoral degrees following a bachelor's degree or its equivalent.
Academic Program:	A structured course of study with credit hours, comprising several aligned courses and academic work, leading to a specific academic degree.
Study Plan:	The academic program plan, which includes all the courses a student must complete to graduate.
Course:	Scientific content included in a study plan within a specific academic program, with a code, number, title, and detailed description of its content that distinguishes it from other courses.
Credit Hour:	An academic measurement unit used to determine the weight of each course in relation to other courses.
Academic Calendar:	The guide that includes the dates of all matters related to study and breaks during the academic year, prepared by the deanship and approved by a decision of the University Council
Academic Year:	The academic year begins in September and ends in August, and consists of two semesters (first and second), and an optional summer semester, if any.
Semester:	A specific time period in the academic calendar to study the courses the student has registered for.



Student:	A student admitted to the University and registered for undergraduate or postgraduate courses.
Internal Quality Assurance and Accreditation Authorities:	Quality Assurance Committees and Quality Assurance Offices in the colleges and the University's Center for Quality Assurance and Academic Accreditation
Internal Quality Assurance and Accreditation Authorities:	The Education and Training Quality Assurance Authority and specialized academic accreditation bodies.

Chapter II

Offering, Developing, and Monitoring Academic Programs

Article (6)

When offering or developing an academic program, the following must be considered:

- The feasibility of offering or developing the academic program.
- A description of the program's needs, available resources, and those that need to be provided.
- Ensuring consistency and integration in the program's structure, and its compatibility with the rest of the University's programs.

Article (7)

The documents attached to an application to offer or develop any academic program must contain the following elements:

- 1- An introduction to the program.
- 2- The beneficiaries and stakeholders of the program.



- 3- An analytical study explaining the reason for offering the new program, or the need to develop an existing program, and a survey of the stakeholders and beneficiaries, such as students, employers, and others, as stipulated in Article (9) of this regulation.
- 4- The educational objectives and expected learning outcomes of the program.
- 5- The academic program plan, which includes the program's credit hours, the list of courses comprising the program, the study plan, and a detailed description of the courses comprising the program, specifying the language and teaching method for each course (traditional, blended, hybrid, or synchronous or asynchronous distance learning).
- 6- A summary of the program's teaching and assessment strategies.
- 7- The program's courses description forms.
- 8- A statement of the program's implementation requirements in terms of human and material resources.
- 9- Details of the program's placement on the National Qualifications Framework (placement form and scorecards).
- 10- Proof of approval from internal and external quality assurance and accreditation bodies.

Article (8)

The introduction to the academic program must include the following elements:

- 1- Justification for offering the new academic program or developing the existing one.
- 2- The main features of the new or developed program.
- 3- A summary of the results of comparing the new or developed academic program with similar programs at academically distinguished universities at the regional and international levels. The relevant academic department is obligated to explain the reasons for not including this item.
- 4- The primary language of the program.
- 5- A summary of the different teaching methods in the program (traditional, hybrid, blended, synchronous or asynchronous distance learning), specifying the percentage of each method in the total number of courses and credit hours.
- 6- The proposed implementation plan for the program.



- 7- A statement of the degree-granting requirements for graduates of the program.
- 8- The program's admission requirements.
- 9- The total number of credit hours for the program, taking into account the minimum credit hours required by the National Qualifications Framework and international accreditation bodies for the specialization, justifying any increase in the number of hours above the minimum and its additional cost to the University.

Article (9)

The program analysis study must include the following elements:

- 1- The requirements for offering the new program or developing the existing academic program, in light of current job market demands, future visions, and strategic plans, through surveying stakeholders regarding labor market needs and surveying beneficiaries such as students and others.
- 2- The scientific and practical advantages offered by the program.
- 3- A comparison between this program and similar programs offered at other universities locally, regionally, and globally, taking into account professional standards, if any.
- 4- Confirmation that there is no similarity between the new academic program and any other existing program at the University.
- 5- A comparison between the existing academic program and the developed academic program in terms of:
 - The list of new courses.
 - The list of courses to be canceled.
 - The list of courses that were reviewed, with an explanation of the review results.

Article (10)

The educational objectives of the academic program must align with the college's objectives and role, in addition to the University's objectives and role; provided that a report demonstrating this alignment must be submitted, taking into account quality and accreditation requirements.



Article (11)

All expected learning outcomes for the program must be clearly defined, and a report must be prepared showing the relationship between the program's educational objectives and its expected learning outcomes, and the relationship between the expected learning outcomes of the academic program and the expected learning outcomes of the University.

Article (12)

The academic program's study plan must adhere to the following aspects:

- 1- Observing the minimum and maximum total credit hours for the academic program according to university regulations and local and international quality and academic accreditation requirements.
- 2- Adopting a unified system for coding and numbering courses within the department and college, and in accordance with the University's numbering system.
- 3- Distributing the program's study plan across semesters, not less than the minimum number of semesters stipulated in Article (16) of the University's Study and Examination Regulation.
- 4- Considering the ascending order of the assigned course numbers when distributing courses in the program's study plan.
- 5- Including a practical training program in the field of specialization in the undergraduate study plan whenever possible

Article (13)

A list of courses for the new or improved academic program must be prepared and classified according to course type, and their compliance with the University's credit hour policy must be ensured.

Article (14)

A report must be prepared outlining the relationship between each course and the expected learning outcomes of the program.



Article (15)

The expected learning outcomes of the program must align with the required qualification level according to the National Qualifications Framework.

Article (16)

The program implementation requirements must be identified, including:

- 1- Laboratories and workshops: Types and numbers of laboratories, all types and numbers of equipment and supplies, operating materials, safety and security equipment and precautions, storage facilities and their numbers and equipment, software, etc.
- 2- Human resources in all of their academic and administrative classifications: numbers, general and specific specializations, academic level, years of experience, skills, etc.
- 3- Buildings and facilities: Total number and sizes of classrooms, total number of academic and administrative offices, total number of support and service rooms, photocopying rooms, meeting rooms, restrooms, kitchen, storage rooms, etc., required areas for each room/office, all office and electronic equipment, room-specific equipment according to type, books titles and main references in the field of specialization, etc.
- 4- Requirements for integrating people with disabilities into the program to ensure they achieve the expected learning outcomes of the academic program
- 5- Expected annual financial cost during the first five years of program implementation.
- 6- Program cost for sponsored students and non-sponsored students.
- 7- Cost of the sponsored student from the University of Bahrain budget.

Article (17)

Based on the recommendation of the relevant academic department, the dean must develop an implementation plan in direct coordination with the Dean of Admissions and Registration. This plan must include the following:

- 1- The expected launch date for the new or developed academic program.



- 2- The mechanism for transitioning from the existing academic program to the developed program.
- 3- An identification of the availability of all program launch requirements.
- 4- An identification of the program's enrollment capacity.

Article (18)

When preparing a new academic program or developing an existing one, the academic department must do the following:

- 1- A thorough review of the academic program by the department's curriculum committee or postgraduate studies committee, which may consult with faculty members specializing in the relevant field.
- 2- A comparison between the proposed academic program and several similar programs offered at prestigious international universities. This comparison should include the following aspects:
 - a- The admission requirements for the academic program, which must align with its objectives.
 - b- The total number of credit hours for the program.
 - c- The names, descriptions, and total credit hours of the program's core courses (departmental mandatory and elective requirements).
 - d- The names, descriptions, and total **credit hours** of the program's general specialization courses.
 - e- The number of credit hours for practical training in the undergraduate level, both within and outside the University (lab hours, industrial training, practical training, etc.), if applicable.
- 3- Coordination with all relevant academic departments and centers that will offer general courses (basic sciences, humanities, English language, etc.) to ensure their readiness to meet the requirements for launching the new or developed academic program.
- 4- Conducting a thorough review of the new or developed academic program through specialized external academic accreditation bodies or collaborating with reputable



academic institutions offering the same program within or outside the Kingdom, after signing a non-disclosure agreement, if a specialized academic accreditation body is not available for the program (external review).

- 5- Surveying the relevant national entities (ministries, government institutions and agencies, major industrial companies, banking institutions, professional associations, etc.) regarding the developed or new academic program (labor market survey).
- 6- Surveying the students and graduates of the academic program in the event of its development.
- 7- Identifying an external reference for establishing the program design foundations, such as those adopted by professional associations or academic accreditation bodies.

Article (19)

Approval mechanisms for offering or developing an academic program:

- 1- The process of offering a new academic program begins with submitting a proposal to the relevant department, which includes the name of the new program, its main objectives, outcomes, and benefits. The proposal is then presented to the department council for discussion and a recommendation. If the recommendation is favorable, it is presented to the college council for its recommendation, before being submitted to the University Council for discussion and it shall take the appropriate action regarding the approval of the program proposal and the completion of the procedures.
- 2- If the University Council approves the program proposal, the department's curriculum committee (if the program is offered at the undergraduate level) or the department's postgraduate studies committee (if the program is offered at the postgraduate level) develops the program and prepares a report on it, which shall be submitted to the head of department, who presents it to the department council for discussion and recommendation. This recommendation, along with the academic program and reports, is then submitted to the dean to be presented to the college's curriculum committee if the program is offered at the undergraduate level, and to the college's postgraduate studies committee if the program is offered at the postgraduate level. Following this, it is



presented to the college's quality assurance committee, which submits its recommendations to the college council. If approved, the dean presents the program to the Deanship of Admissions and Registration for review of the courses and their codes. It is then referred to the University's Center for Quality Assurance and Academic Accreditation for review and recommendation to the University's Curriculum Committee, if it's at the undergraduate level, while it shall be presented to the Graduate Studies Council if it's at the postgraduate level. In both cases, with the knowledge of the Vice-President, the recommendation must be then submitted the to the University Council for discussion and a final decision

- 3- At each stage of the reporting line mentioned in paragraph (1) of this article, the duration of each stage shall not exceed two weeks from the date of notification or assignment of the required task.
- 4- In the event of non-approval of the academic program, it shall be returned, according to the reporting line system, to the college or department, depending on the program level, for further review, taking into account the recorded comments.
- 5- The dean shall notify the relevant department of the University Council's approval of the new or developed academic program. The department shall then translate and proofread the program and prepare its brochures and guidelines.

Article (20)

The deputy shall be responsible for monitoring the creation and development of programs and submitting reports to the University Council regarding them, in cooperation with the colleges and the Quality Assurance and Academic Accreditation Center. These reports shall include:

- A. The time required to launch or develop the program.
- B. A list of programs that have not been developed within five years.
- C. A survey of program beneficiaries



Chapter III

Offering and Developing Courses

Article (21)

Offering or developing a course requires the following:

- Identifying the reasons and justifications for offering a new course or developing an existing one.
- Defining the expected learning outcomes for the new or developed course and demonstrating their relationship to the expected learning outcomes of the academic program.
- Identifying the course's needs and determining the available resources and those that need to be provided before course approval.
- Ensuring the integration of this course with the other courses in the academic program.

Article (22)

The provisions of Articles (6) and (7) of this Regulation apply to offering a new course or developing an existing one, insofar as they do not conflict with its nature.

Article (23)

The expected learning outcomes of the course must be clear, measurable, and aligned with the learning outcomes expected for the academic program and the program level according to the requirements of the National Qualifications Framework. The request to offer or develop the course must specify the following:

- 1- 3-5 Expected learning outcomes for the course (listed as points).
- 2- 5-10 Expected learning outcomes for the academic program (listed as points).
- 3- The consistency and relevance of the course outcomes to the expected learning outcomes of the academic program that includes the course.
- 4- The extent to which the curriculum meets the requirements for quality and accreditation and the requirements of the National Qualifications Framework.



Article (24)

The expected learning outcomes of the course must cover areas of knowledge, understanding, and critical thinking, and must consider the specialized abilities and skills that the graduate is expected to acquire in a manner that aligns with current and future job requirements and strategic plans.

Article (25)

A new or developed course must have a comprehensive course description form that includes the following elements:

- 1- General course information (course name, code, number, college, department, and program)
- 2- Identification of the number of credit hours for each course, according to the University's approved credit hour policy.
- 3- Course level and credit hours on the National Qualifications Framework.
- 4- Prerequisite(s) for the course.
- 5- Course description providing a brief overview of the course content as outlined in the college handbook.
- 6- A section for the time and location of the lecture and the teaching and learning style.
- 7- A section for the course coordinator and instructor information, including their office hours.
- 8- The course's expected learning outcomes.
- 9- Connecting the expected learning outcomes of the course with the learning outcomes of the program.
- 10- Connecting the learning outcomes of the course with the descriptive specifications of the levels of the National Qualifications Framework and the requirements of international accreditation bodies (where applicable).
- 11- Teaching strategies, assessment methods, and grading.
- 12- The main topics of the course and their distribution across the number of weeks in the semester.



- 13- A list of the books used in teaching the course and a statement of supporting references.
- 14- An overview of the practical aspect (laboratories and workshops), if applicable.
- 15- An overview of the usage of computer labs, if applicable.
- 16- An overview of the software used in teaching the course, if applicable.
- 17- A statement of the academic integrity of the assessment activities and examinations.
- 18- The date of approval by the department council and the meeting number.

Article (26)

The requirements for implementing and delivering the course must be precisely defined, specifying the expected launch date for the new or revised course, the mechanism for transitioning from the previous course to the revised one, and verifying the availability of the necessary requirements.

Article (27)

When introducing a new course or developing an existing one, the relevant academic department must:

- 1- Conduct a thorough review of the course by the curriculum committee or postgraduate studies committee, depending on the academic level at which the course is to be offered. The department may consult with faculty members specializing in the relevant scientific field.
- 2- Consult departments that are relevant to the new or developed course to ensure its suitability to their needs

Article (28)

Approval mechanisms for offering or developing a course:

- 1- A faculty member may submit a proposal to the department chair to offer a new course or develop an existing course within their specific or general specialization.



- 2- The council (of the department, college, or university) may form a committee to prepare a new course or develop an existing course, specifying a timeframe for its completion.
- 3- The president or the vice-president, after consulting with the dean and obtaining the opinion of the relevant academic department council, may form a committee or assign someone to prepare for offering a new course or developing an existing one
- 4- The proposal shall be presented to the curriculum committee or the postgraduate studies committee of the department, depending on the academic level at which the course is to be offered, in order to prepare a report on it, which is then submitted to the head of the relevant academic department and subsequently to the Department Council for discussion and recommendation. The recommendation, proposal, and reports are then forwarded to the dean for presentation to the curriculum committee or the postgraduate studies committee of the college, depending on the academic level at which the course is to be offered, and then to the college's quality assurance committee, which shall forward the recommendation to the college council. If approved, the dean shall present the course to the Deanship of Admissions and Registration, which refers its recommendation on the matter to the University's Quality Assurance and Academic Accreditation Center. The Center shall review the course and submit its recommendation to the University's Curriculum Committee if it's at the undergraduate level, and to the postgraduate Studies Council if it's at the postgraduate level. In both cases, with the knowledge of the Vice-President, the recommendation must be then submitted the to the University Council for discussion and the issuance of the appropriate decision.
- 5- At each stage of the aforementioned reporting line, as outlined in this article, the duration of each stage shall not exceed two weeks from the date of notification or assignment of the required task.
- 6- If the proposal is not approved, it shall be returned, according to the reporting line system, to the college or department, depending on the program level, for further review, taking into account the recorded comments.



- 7- The dean shall notify the relevant department of the University Council's approval of the new or developed academic course. The department shall then translate and proofread the course and prepare its brochures and guidelines.
- 4- The development of a course shall not be subject to the University Council's approval if it only involves changing the description of its content. Approval by the college council shall be sufficient, and the Vice-President shall be notified accordingly, provided that the opinions of the departments related to the new or developed course are sought to ensure its suitability to their needs, along with the opinion of the college's quality assurance office. The development of university requirement courses is exempt from this provision and must be subject to the University Council's approval according to the mechanisms specified in this article.

Chapter IV

Closing or Suspending Academic Programs

Article (29)

If no students apply to an academic program, or if the number of applicants is insufficient, the college may submit a reasoned request to the University Council to close or suspend the program, based on the recommendation of the department and college councils. The Council may discuss the matter and issue its decision regarding closure or suspension, without being bound by the provisions of Articles 30, 31, 32, and 34 of this regulation.

Otherwise, closing or suspending any academic program requires the following:

- 1- A statement of the reasons for closing or suspending the program.
- 2- An assessment of the positive and negative effects of closure or suspension.
- 3- Methods for mitigating the consequences of closure or suspension at all levels.



Article (30)

The documents accompanying a request to close or suspend an academic program must contain the following elements:

- 1- An introductory overview of the program.
- 2- An analytical study explaining the reasons for closing the academic program and its positive and negative effects.
- 3- A statement of the extent to which other related programs will be affected by the closure or suspension decision.
- 4- A list of the courses comprising the academic program to be closed or suspended.
- 5- The implementation plan.
- 6- A list of the requirements of internal and external quality assurance and academic accreditation bodies.
- 7- A list of the components of the infrastructure of the closed or suspended academic program, such as laboratories, workshops, human resources in all their academic and administrative classifications, and public facilities allocated to this program, etc.
- 8- In the case of suspending the academic program, the duration of the suspension must be specified.

Article (31)

The analytical studies for closing or suspending the program must contain the following elements:

- 1- Reasons for submitting the request to close or suspend the academic program, which must be clearly defined and supported by evidence and proof, such as the program's failure to meet current and future work requirements or strategic plans, etc.
- 2- The impact of closing or suspending the academic program on the strategic plan of the University, college, and department.
- 3- Statement of financial, administrative, and academic obligations—internal and external—related to the academic program (completion of funded or supported research,



- organization of conferences, workshops, receipt of equipment or spare parts for devices and equipment, receipt or renewal of software and scientific journal registrations, etc.).
- 4- Identifying the revenues and expenses resulting from the closure or suspension of the academic program.
 - 5- A statement of the expected effects of closing or suspending the academic program on the academic and administrative staff of the academic program (transfer to other programs, departments, or colleges, non-renewal for contractual staff, specialized disciplines for scholarship students, etc.)
 - 6- The impact of closing or suspending the academic program on the academic achievement level of enrolled students.
 - 7- The impact of closing or suspending the academic program on the number of admitted students.
 - 8- A list of all programs that will be affected upon the closure or suspension of the academic program (academic programs that offer courses supporting the program, and academic programs for which the program offers supporting courses).

Article (32)

The available infrastructure of the academic program that has been closed or suspended must be inventoried to develop a suitable plan for its administrative, financial, and academic reuse. This includes laboratories, workshops, human resources of all academic and administrative classifications, and public facilities allocated to the program.

Article (33)

The relevant academic department must develop an implementation plan for closing or suspending the academic program in direct coordination with the dean and the Dean of Admissions and Registration. This plan must include the following:

- 1- The date of closure or suspension of the academic program.



- 2- The mechanism for transferring newly enrolled students in the academic program who wish to transfer to other academic programs.
- 3- A timeline must be established for the complete closure or suspension of the academic program, including monitoring the graduation of the last student.
- 4- The availability of all commencement requirements for the closure or suspension of the academic program.
- 5- Coordination must be undertaken with all relevant academic departments and centers, whether those offering the program's general courses or those for which the academic program offers general courses, to ascertain the extent to which they will be affected by the closure or suspension of the academic program.

Article (34)

Approval mechanisms for the closure or suspension of academic programs:

- 1- The department, college, or University council may form a committee to prepare a report on the possibility of closing or suspending an academic program.
- 2- The President or Vice-President, after consulting with the dean and obtaining the opinion of the relevant academic department council, may form a committee or assign a person to prepare a report on closing or suspending an academic program.
- 3- The report on closing the program shall be presented to the curriculum committee or the postgraduate studies committee of the department, depending on the degree of the program to be closed or suspended, to prepare a report thereon. This report shall then be submitted to the head of the relevant academic department for presentation to the department council within ten working days of its receipt, for discussion and to make a suitable recommendation. The recommendation and reports are then submitted to the dean for presentation to the curriculum committee or the postgraduate studies committee of the college, depending on the degree of the program to be closed, and then to the college's quality assurance committee, which in turn submits the recommendation



to the college council. If approved, the proposal shall be submitted by the dean to the Deanship of Admissions and Registration, which refers its recommendation on it to the Quality Assurance and Academic Accreditation Center at the University, which reviews and submits its recommendation to the University Curriculum Committee, when it's at the undergraduate level, and to the Postgraduate Studies Council if it's at the postgraduate level. In both cases, with the knowledge of the Vice-President, the recommendation must be then submitted the to the University Council for discussion and issuance of the appropriate decision

- 4- At each stage of the aforementioned reporting line, as outlined in this article, the duration of each stage shall not exceed two weeks from the date of notification or assignment of the required task.
- 5- If the proposal is not approved, it shall be returned, according to the reporting line system, to the college or department, depending on the program level, for further review, taking into account the recorded comments.
- 6- The dean shall notify the relevant department of the University Council's approval of the proposal to close or suspend the academic program. The department shall translate and edit the required brochures and guidelines.

Article (35)

The documents accompanying this Regulation shall be considered guidelines to refer to when offering, developing, closing, or suspending academic programs and courses.