



UNIVERSITY  
OF BAHRAIN

ACADEMIC PROGRAMS AND QUALITY ASSURANCE

# STUDENT OUTCOME ASSESSMENT POLICY

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Authority / Owner of Policy: Quality Assurance and Accreditation Center

Effective: 31/03/2022

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# STUDENT OUTCOME ASSESSMENT POLICY

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<b>Title:</b>	Student Outcome Assessment Policy
<b>Policy Description:</b>	The Student Learning Outcomes Assessment Policy outlines the University of Bahrain's systematic process of gathering, using, and analysing information about student learning outcomes and educational objectives to make informed decisions about courses and programmes.
<b>Policy Scope:</b>	<input checked="" type="checkbox"/> Academic <input type="checkbox"/> Administrative <input type="checkbox"/> Research <input type="checkbox"/> Student <input type="checkbox"/> General
<b>Policy Status</b>	<input checked="" type="checkbox"/> New policy <input type="checkbox"/> Revision of existing policy
<b>Approval Authority:</b>	University of Bahrain Council
<b>Authority/ Owner of Policy:</b>	Quality Assurance and Accreditation Center
<b>Approval Date:</b>	31/03/2022
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<b>Related Documents:</b>	

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## Policy Stakeholders

- President
- Vice President
- Legal Advisor
- Deans
- Directors

- Faculty members
- Students
- Admin Staff
- All University Affiliates

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## 1 Definitions

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<b>Student learning outcomes:</b>	are statements of what students are expected to know, understand and/or be able to do after completion of a course or program. Student learning outcomes include Course Intended Learning Outcomes (CILOs) and Program Intended Learning Outcomes (PILOs)
<b>Direct Assessment:</b>	involves measuring the attainment of student outcomes by looking at actual samples of student work. Examples of direct assessment are exams, final projects, evaluation of internship etc.
<b>Indirect Assessment:</b>	involves gathering information about the attainment of student outcomes through self-evaluation or perception rather than looking at actual samples of student work. These include surveys, focus groups, employment statistics etc.
<b>Curriculum map:</b>	is a visual layout that show the link between the courses, the CILOs and the PILOs.

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## 2 Policy Purpose

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The Student Learning Outcomes Assessment Policy outlines the University of Bahrain's systematic process of gathering, using, and analysing information about student learning

outcomes and educational objectives to make informed decisions about courses and programmes.

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### **3 Policy Scope**

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- 3.1 The Student Learning Outcomes Assessment Policy concerns assessment of student learning outcomes at program level and course level.
- 3.2 All university members who are involved in the design, delivery and administration of course and programs are responsible for implementing this policy.

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### **4 Policy Statement**

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- 4.1 The University is committed to utilize data regarding student learning to support the continuous improvement of academic programs.
- 4.2 Students learning outcomes (PILOs and CILOs) should exist for all programs and courses offered at the University.
- 4.3 Assessment of student learning outcomes should be continuous and part of the regular operations of the program.
- 4.4 All PILOs should be assessed annually using direct assessment methods.
- 4.5 All CILOs should be assessed every time that the course is offered using direct assessment methods.
- 4.6 PILOs can be assessed periodically using indirect assessment methods.

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## 5 Roles and Responsibilities

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### 5.1 DEPARTMENTAL CURRICULUM COMMITTEE

The departmental Curriculum Committee (CC) is accountable for:

- Ensuring that clear, measurable expected student learning outcomes (CILOs and PILOs) are set for the courses and program.
- Offering a curriculum that offers students sufficient opportunities (via courses, teaching methods, assessment methods etc.) to achieve and measure the learning outcomes.
- Creating and maintaining an accurate curriculum map.
- Reviewing the student learning outcomes (CILOs and PILOs) and the curriculum map to ensure their suitability with the labour market needs.

### 5.2 DEPARTMENTAL QUALITY ASSURANCE COMMITTEE

The departmental Quality Assurance Committee (QAC) is accountable for:

- Ensuring that student learning outcomes (CILOs and PILOs) are in line with the requirements of the University and national and international accreditation agencies.
- Ensuring that the PILOs and CILOs assessment takes place for all courses.
- Summarizing the findings from the PILOs assessment in an annual report and sharing them with the Chairperson of Department and faculty.
- Follow up the implementation of the action plan arising from the PILOs assessment.
- Ensuring that the attainment of CILOs is measured and action plans made according to the results.

### 5.3 DEPARTMENT COUNCIL

The Department Council (DC) is accountable for:

- Approving the PILOs assessment plan.
- Approving the action plan arising from the PILOs assessment.

#### 5.4 COURSE INSTRUCTORS

Course instructors are accountable for:

- Gathering, analysing and interpreting evidence of student learning tied to the CILOs.
- Developing and implementing action plans for revision of teaching methods, assessment methods, students support etc. based on the outcome of the CILOs assessment.
- Gathering evidence of student learning tied to the PILOs.

#### 5.5 QUALITY ASSURANCE OFFICE DIRECTORS

The Quality Assurance Office (QAO) Directors are accountable for:

- Ensuring that PILOs assessment is implemented for all programs.
- Ensuring that a PILOs assessment report is produced annually for each program.
- Ensuring that action plans arising from the PILOs assessment are made and implemented.